

**Crest of Calavera Hills Homeowners Association  
General Session Board Meeting Minutes**

**Monday, October 8, 2018**

***Property Advantage  
5142 Avenida Encinas, Carlsbad, CA 92008***

**ATTENDANCE:** Directors Present: Bill Parks, President  
Janet Bryant, Secretary  
Mark Dea, Treasurer  
Tina Filler, Director at Large

Directors Absent: Joe Curran, Vice President

Representing Property Advantage: Erik Runsvold, CAMEX, CCAM, CMCA, AMS Division Manager  
Amanda Gough, Associate Community Manager

**CALL TO ORDER:  
HOMEOWNER FORUM:** The meeting was called to order at 6:35 pm by Bill Parks, Board President.

Time was set aside for Owners in attendance to address the Board with concerns regarding the community. There were no homeowners in attendance.

**APPROVAL OF MINUTES:** Upon a motion duly made by Bill Parks, seconded by Tina Filler and unanimously carried, the Board approved the September 10, 2018 General Session Minutes.

**FINANCIAL REPORTS:** Upon a motion duly made by Bill Parks, seconded by Tina Filler and unanimously carried, the Board accepted the September 31, 2018 financials.

2019 Draft Budget: Upon a motion duly made by Tina Filler, seconded by Janet Bryant and unanimously carried, the Board approved the 2019 draft budget prepared by Board President, Bill Parks. The 2019 approved budget will have an increase in the monthly assessments from \$275.00 to \$285.00 monthly.

**COMMITTEE REPORTS:** Landscape Committee: The next monthly landscape walk is scheduled for October 18, 2018 at 9:00 am.

**NEW BUSINESS:** Monthly Service Professional Increases: The Board was provided with a list of smaller janitorial and maintenance companies and requested management to seek out proposals.

Architectural Application: Upon a motion duly made by Bill Parks, seconded by Janet Bryant and unanimously carried, the Board approved the architectural application submitted by the owner of 3728 Lennox Court for the installation of security screen front door. This approval is subject the door be white in color.

**NEXT MEETING:** The next regularly scheduled Board meeting will be November 12, 2018.

**ADJOURNMENT:** With no further business to come before the Board, the meeting was adjourned at 7:25 p.m.

**ATTEST:** \_\_\_\_\_

**DATE:** \_\_\_\_\_