

**Crest of Calavera Hills Homeowners Association
General Session Board Meeting Minutes**

Monday, September 10, 2018

***Property Advantage
5142 Avenida Encinas, Carlsbad, CA 92008***

- ATTENDANCE:** Directors Present: Bill Parks, President
Janet Bryant, Secretary
Mark Dea, Treasurer
Tina Filler, Director at Large
Joe Curran, Vice President
- Representing Property Advantage: Erik Runsvold, CAMEx, CCAM, CMCA, AMS Division Manager
- CALL TO ORDER:** The meeting was called to order at 5:35 pm by Bill Parks, Board President.
- HOMEOWNER FORUM:** Time was set aside for Owners in attendance to address the Board with concerns regarding the community. There were no homeowners in attendance.
- APPROVAL OF MINUTES:** Upon a motion duly made by Bill Parks, seconded by Tina Filler and unanimously carried, the Board approved the August 13, 2018 General Session Minutes.
- FINANCIAL REPORTS:** Upon a motion duly made by Bill Parks, seconded by Tina Filler and unanimously carried, the Board accepted the August 31, 2018 financials. This acceptance is subject to the auditor's year-end review as well as a meeting to take place with Financial Manager, Lisa Standley.
- COMMITTEE REPORTS:** Landscape Committee: The next monthly landscape walk is scheduled for September 20, 2018 at 9:00 am.
- NEW BUSINESS:** Monthly Service Professional Increases: The Board reviewed two requests for monthly increases in payments to Parkwest Landscape and Personal Touch Cleaning Service. After reviewing both requests, the Board directed Management to seek out and obtain monthly landscaping maintenance proposals from a smaller landscape firm and new janitorial cleaning company.
- Architectural Application: Upon a motion duly made by Bill Parks, seconded by Mark Dea and unanimously carried, the Board approved the architectural application submitted by the owner of 2859 Nantucket Lane for the installation of a new fence. This approval is subject the fence matching the color of all other fences.
- 2833 Hillsboro Court: Upon a motion duly made by Bill Parks, seconded by Janet Bryant and unanimously carried, the Board approved the Richris Maintenance proposal for the wood replacement and painting to 2833 Hillsboro Court. The cost for this work is not to exceed \$2,678.00.
- NEXT MEETING:** The next regularly scheduled Board meeting will be October 8, 2018.
- ADJOURNMENT:** With no further business to come before the Board, the meeting was adjourned at 7:16 p.m.

ATTEST: _____

DATE: _____